

**LUTHER AREA PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING
Thursday, May 12, 2022
115 State Street
Luther, MI 49656**

CALL TO ORDER

President Langenburg called the meeting to order at 4:35 p.m.

Present:	President:	L. Langenburg
	Vice-President:	J. Trimberger
	Treasurer:	D. Long
	Secretary:	K. Goodlein
	Director:	A. Shank
Absent:	Trustee:	K. Frankfort

VISITOR COMMENTS

None.

BOARD COMMENTS

President Langenburg would like to add under **NEW BUSINESS**, Coffee Area.

APPROVAL OF MINUTES

Regular Meeting of April 14, 2022.

Director Shank noted that under the **NEW BUSINESS** discussing Chromebooks that the Chromebooks needed to be used outside of the library so as to meet the grant requirements.

Motion and seconded made by Vice-President Trimberger and President Langenburg to approve the regular meeting minutes of April 14, 2022, with the above corrections.

**All in Favor: (4) AYES – Goodlein, Langenburg, Long, Trimberger
 (0) NAYS**

Motion Carried

TREASURER’S REPORT

Motion and seconded made by President Langenburg and Vice-President Trimberger to approve the Treasurer’s Report as presented.

All in Favor: **(4) AYES – Goodlein, Langenburg, Long, Trimberger**
 (0) NAYS

Motion Carried

LIBRARIAN’S REPORT

Director Shank confirmed her written report and added the following:

- She is working on several grants.
- Since January 2022 she has been keeping extra statistics on the daily patronage, tracking the number of adults and children walking through the door in half-hour segments to aid in the discussion of Open Hours on Tuesdays and Thursdays.
- Staff are taking inventory and cataloging materials, as well as developing new programs.

Motion and seconded by President Langenburg and Secretary Goodlein to approve the Librarian’s Report.

All in Favor: **(4) AYES – Goodlein, Langenburg, Long, Trimberger**
 (0) NAYS

Motion Carried

OLD BUSINESS

The grant for 6 hotspots with service fees included has been extended to January 31, 2023.

We are still working on getting quotes for the doors. One contractor was unlicensed, and the second contractor had a scheduling conflict.

NEW BUSINESS

A newly retired resident, Debi, has begun rejuvenating the garden areas around the library. There are 8 raised beds that at one time were vegetable gardens but are now overgrown. She was wondering about turning them into a community garden. Discussion was held but no decision was made.

President Langenburg asked about the coffee area in the corner. The previous director put it in to create a “bookstore feel”. Director Shank will confer with staff to see if it gets used.

Discussion was held concerning having the library open on Tuesdays and Thursdays. We will hold off another month before making a decision. Covid numbers are rising.

TRUSTEE COMMENTS

The library is having a book sale during Luther Days in July. Vice-President Trimberger asked about donating unsold books to others that might use them, such as another library, a used bookstore, and/or a senior center. We will get some contact names and make inquiries.

Continental Linen Service (CLS) switches out our rugs every month. Treasurer Long asked how many rugs we had (we have 4) because the fee for this service keeps rising.

BUDGET AMENDMENTS

None.

NEXT MEETING DATE

June 9, 2022, at 4:30 p.m.

ADJOURNMENT

Motion and seconded made by President Langenburg and Secretary Goodlein to adjourn the meeting at 5:45 p.m.

Respectfully submitted,

Karin Goodlein, Secretary

Luther Area Public Library

5/1/22 thru 5/31/22

Checking Balance 5/1/22

\$ 159,418.81

income

5/6	cp/fx	25.50	}	269.00
	1cm	1.00		
	bk sale	4.00		
	fd rai.	7.00		
	Y bags	35.00		
	B bags	145.00		
	don.	1.50		

5/20	cp/fn/fx	30.25	}	294.25
	bk sales	27.50		
	1cm	1.00		
	fd rg	16.00		
	Y Bg	28.00		
	B Bg	185.00		
	don.	6.50		

5/23	reimburse	6.09	}	7.00
	donat	.91		

5/27	cp/fx	26.75	}	202.75
	bk sal	1.50		
	fd rai's	13.00		
	B Bgs	112.50		
	PI Bk	60.00		
	don.	9.00		
		222.75		
		- 20.00 flower box (misc)		
		202.75		

5/31	LDSB interest		6.74	
			779.74	

+ 779.74

expense

#5446	5/4	MM Library League ^(Chromebook Software)	228.00
47	5/6	IRWS (B bags)	460.00
48	5/7	MM Library League 1/2 1st Aid	964.73
49	5/12	D. Long	
		May meet (80-2.96-1.16)	73.88
50	5/13	A. Shank	543.01
		42hr (588-36.46-8.53)	
51	5/13	S. Hillman	277.05
		24hr (300-18.40-4.35)	
52	5/13	T. Laughlin	409.34
		35.5hr (408.25-25.31-5.92)	
		3.5hr (35-2.17-.51)	2956.01

		Clover	2956.01	
#5453	5/24	Consumers	141.49	
54	5/24	A T T	205.94	
55	5/27	S. Hillman	311.68	
		27 hr (337.50 - 20.93 - 4.88)		
56	5/27	A. Shank	458.98	
		35.5 hr (447. - 30.81 - 7.21)		
57	5/27	T. Laughlin	431.97	
		38.5 hr (442.75 - 27.45 - 6.42)		
		2.5 hr (25 - 1.55 - .36)		
			<u>4506.07</u>	- 4506.07

Debits

5/3	Hobby Lobby (SRP)(Grant)	6.30	
5/6	Ace Hdwe (toiletseat-Bldg main)	30.73	
5/18	Walmart (Bldg supplies)	19.34	
5/19	GFS (candy) (fundraising)	46.99	
5/23	DG (Theresa-mistaken)(pd.back)	6.09	
5/23	USPS (office/stamps-mail)	12.76	
5/26	CLS (rugs. ^{57.87} and wipes) ^(102.47)	160.34	
5/31	DG (Supplies)	5.30	
		<u>287.85</u>	- 287.85

Checking balance 5/31/22 155,404.63

CD (A) balance 34,672.83

total assets 5/31/22 \$190,077.46

Donna Long, Treasurer

Daily Patronage Tally Sheet for Months of:

	January		February		March		April		May		June	
	Adult	Child	Adult	Child	Adult	Child	Adult	Child	Adult	Child	Adult	Child
10:30 AM	19	3	25	6	27	11	37	10	29	9		
11:00 AM	24		18	15	19	4	18	11	24	8		
11:30 AM	20	5	14	3	33	20	22	9	31	11		
12:00 PM	14	2	18		22	12	22	10	17			
12:30 PM	23	4	14	2	17	10	14	2	12	1		
1:00 PM	14		19	8	24	7	14	1	13	1		
1:30 PM	12	1	13	2	16	1	26	4	13	8		
2:00 PM	10	2	11	6	11	3	8	1	10	1		
2:30 PM	12	1	14	6	18	1	10		14	3		
3:00 PM	14	3	14	2	11	2	13		15	4		
3:30 PM	14	10	9	10	13	5	14	15	11	5		
4:00 PM	22	38	10	16	12	21	12	54	12	23		
4:30 PM	17	14	10	5	19	12	11	6	19	10		
5:00 PM	13	13	10	3	14	12	7	6	13	11		
5:30 PM	6	5	15	19	12	12	14	14	10	9		
	234	101	214	103	268	133	242	143	243	104		

Luther Area Public Library

115 State Street, Luther, MI 49656

Phone: 231-797-8006

FAX: 231-797-8010

lutherlibrary@att.net

Board Meeting Schedule: FY 2022-2023

April 14, 2022 – Library

May 12, 2022 – Library

June 9, 2022 - Library

July 14, 2022 - Library

August 11, 2022 - Library

September 8, 2022 - Library

October 13, 2022 - Library

November 10, 2022 - Library

December 8, 2022 - Library

January 12, 2023 - Library

February 9, 2023 - Library

March 9, 2023 - Library

**Meetings are normally held on the
2nd Thursday of the month at 4:30pm**



RIDES 2022 Renewal Confirmation

1 message

Tara Kanon <kanont@mcls.org>

Mon, May 2, 2022 at 10:09 AM

To: MeLCat and RIDES Contact - Luther Area Public Library <lutherareapubliclibrary@gmail.com>

To confirm renewal of RIDES delivery service, complete the order form by clicking on the link.

~~http://mcls.org/ridescontacts~~
~~272000days - Expires 10/2022~~

Verify your Library name, RIDES code, and your name and email. If you are not sure of your RIDES code, go to <http://mcls.org/ridescontacts>.

Your library's current subscription is for service 2 days per week.

The July 1, 2022 to June 30, 2023 renewal price is \$1813.

After June 1, 2022, MCLS will invoice your library with payment due July 1, 2022. If you need any special consideration, or if you have any questions or concerns, contact me.

Tara Kanon
MeLCat Support Specialist & Statewide Delivery Coordinator
Midwest Collaborative for Library Services (MCLS)
1407 Rensen St. Suite 1, Lansing, MI 48910
800-530-9019 ext 144
kanont@mcls.org

2021	MMLL Dues
8/16	\$905.49
9/8	\$890.28
<hr/>	
	\$1,795.77

mml.org

Luther Area Public Library

Hotspot Lending Program/Borrower Agreement

The Luther Area Public Library offers hotspots for patron checkout. A hotspot is a small device you can use to connect a wireless enabled device, such as a laptop, smartphone or tablet to the internet. Hotspots are portable, so you can connect your device to the internet almost anywhere you are, like at home, in town or in the park. The hotspot device works in any area covered by the Verizon network.

Guidelines for Borrowing and Use

To be eligible to check out a hotspot from the Luther Area Public Library, a user must:

1. Be a library card holder in good standing with no outstanding charges and have a current account.
2. Be at least 18 years of age with a valid driver's license or state ID with current name and address.
3. Read, understand and sign the Hotspot Lending/Borrower Agreement.
4. The hotspots were funded by the federal Emergency Connectivity Fund (ECF) and can only be provided to patrons who declare they do not have access to the equipment or services sufficient to access the internet.

Borrower Agreement:

Prior to borrowing a hotspot, the patron will be asked to sign an agreement acknowledging responsibility for the device once it has been checked out to them, and that they will be financially responsible for any damage/loss/theft of the device that occurs during their loan period. The agreement will also state that the borrowing patron will not alter the device in any way, including (but not limited to): deleting content from the device or altering the settings of the device. Damage to the hotspot will be assessed by Library staff, who will have the authority to assess damages.

Rules for Use:

1. Users are expected to read, understand, and sign the Hotspot Lending/Borrowing Agreement.
2. Hotspots may be taken out of the Library for a period of 3 weeks with up to one renewal if there is NOT a waiting list. Otherwise, users will be placed at the bottom of the waiting list.
3. If the hotspot is lost or damaged, charges to the patron's account will be assessed accordingly.
4. Users agree to immediately report any hardware or software problems to the Library staff.
5. Users understand that the Library is not responsible for content accessed on the internet.
6. The Library is not responsible for information accessed while using the device, for personal information that is shared over the internet, or for any computer viruses that may be transferred to user devices.

Returning Devices:

1. Hotspots can only be returned to the Circulation Desk during normal Library open hours. They cannot be deposited into the afterhours book drop.
2. If the hotspot is not returned when it's due, the service to the device will be turned off making it non-functional. After 30 days, the hotspot will be considered stolen and a report will be filed with the Lake County Sheriff's Dept.

Helpful Hints:**What comes in a hotspot kit?**

- 1 box
- 1 hotspot device
- 1 USB cable
- 1 wall charger
- 2 instruction pamphlets

My device will not connect to the hotspot/will not stay connected. What do I do?

A hot spot connects to nearby cellular towers, just like a smartphone does and then wirelessly shares its data connection with nearby Wi-Fi-enabled devices, like a laptop. Your hotspot device needs to connect to a Verizon cell tower to function. Signal strength will vary based on the physical location of your hotspot.

Troubleshooting connection issues:

- Move the device to a different location. For example, try setting it by a window or taking it to a different side of the house, so it can more easily connect with a Verizon cell tower.
- Restart the hotspot and your personal device.
- Check to see that the Wi-Fi connection on your personal device is turned on. This can be done in the settings menu on your device.
- Make sure the hotspot is not more than 30 feet away from your personal device. The connection strength will be weaker if your device is farther away from the hotspot.

What if I return a hotspot kit late or lose it?

- Borrowers are responsible for costs associated with the loss or damage of the hotspot and/or cords, adapters, box, etc.
- The wireless service on the hotspot will be turned off if the hotspot is not returned within 48 hours of the due date.
- If individual parts of the kit are lost or damaged, the following replacement costs will be the responsibility of the borrower:

Hotspot device replacement fee: \$115.00

Charger cord replacement fee: \$5.00

USB adapter replacement fee: \$5.00

Box replacement fee: \$5.00

Total kit replacement is \$130.00

How many devices can be connected to a hotspot?

Up to fifteen (15) devices can be connected to the hotspot device at one time.

LUTHER AREA PUBLIC LIBRARY
HOTSPOT BORROWING/LENDING AGREEMENT
Terms of Loan and Statement of Liability

Hotspot	Borrower Initials
DUE DATE:	
I acknowledge that the replacement value of this Verizon hotspot is \$115.00. I acknowledge that the replacement value of electric cord or plug is \$10.00. I acknowledge that the replacement value of the case is \$5.00.	
I acknowledge that the hotspot does not have content filtering and the Library is not responsible for content that is accessed on the internet.	
I understand that I will be the exclusive user of the hotspot during my checkout period and that I will not loan, sell, lease, transfer to anyone else, or "hack" it in any manner.	
A late fee of \$5.00 will be charged for each day it is late. <u>I understand that if the hotspot is not returned it will be remotely disabled making it non-functional.</u> After 30 days, it will be considered stolen and a report filed with the Lake County Sheriff's Dept.	
I agree to be responsible for repair or replacement of any and all parts that are damaged, lost, or stolen during my checkout period, or if Library staff identifies any such damage during inspection upon my return of the hotspot.	
The equipment and services were funded by the federal Emergency Connectivity Fund (ECF) and can only be provided to patrons who declare they do not have access to the equipment or services sufficient to access the internet. By initialing and signing below, I declare I do not have access to such equipment or services.	

By initialing above and signing below, I acknowledge that I have read the Hotspot Borrowing/Lending Agreement and understand the policies of the Luther Area Public Library.

Borrower name (Print)

Date

Borrower signature

Current Cell or Home Phone #

Patron Barcode Number

XII. Other Paid Leave

- A. Director/Co-director/Librarian/Assistant Librarian shall receive paid leave for death in the immediate family (parent, brother, sister, spouse, etc.) not to exceed three (3) working days.
- B. Absence from work for more than 10 working days with no contact or authorization is considered a resignation.

XIII. Paid Vacation

Director/Co-director/Librarian/Assistant Librarian:
4 weeks maximum after 10 years of service
3 weeks maximum after 5 years of service
2 weeks maximum after 3 years of service
1 week maximum after 1 year of service

To be earned from anniversary date of employment. Vacation pay is based upon the number of scheduled hours an employee works a week.

XIV. Volunteers

The library encourages interested individuals to volunteer their time and services. Persons wishing to serve as a volunteer must first submit an application form. Volunteers will be trained and supervised by Library Staff, covered under the Library's general liability policy, and formally recognized on an annual basis. The use of volunteers is to supplement and not supplant regular library staff.

Adopted by the Luther Area Public Library board on: March 16, 2006.
Amended on: October 13, 2009. Amended on: February 16, 2012.
Amended on: November 14, 2019. Amended on: June 11, 2020.



LIBRARY BOARD FACTS ABOUT:

This information sheet is intended as a tool to assist in clarification and decision making for Public Library Directors and Boards. It is not intended as legal advice. Library Boards and Directors should consult with their library attorneys when determining a plan or policy for their libraries.

BOOK AND MATERIALS CHALLENGES

- **Materials Challenge or Materials Reconsideration** are the terms used by libraries, publishers, and authors to describe a question or complaint about an item, program, or publication's presence in the collection of a public, school, academic or any other library.
- **Censorship** is the term used when materials are removed from a library due to the subject matter, author, language, or viewpoint of the item. Materials can also be considered censored when access to them is restricted (because of their subject matter, author, language, viewpoint, etc.) with the intent to make the materials difficult to access. This situation can be very contentious.
- **The First Amendment of the United States Constitution guarantees all people the RIGHT to receive information of their choosing.** *Martin v. City of Struthers Ohio*, 319 U.S. 141, (1943), clarified the Supreme Court's interpretation of this right:

"The authors of the First Amendment knew that novel and unconventional ideas might disturb the complacent, but they chose to encourage a freedom which they believed essential if vigorous enlightenment was ever to triumph over slothful ignorance. This freedom embraces the right to distribute literature, Lovell v. Griffin, 303 U.S. 444, 452, and necessarily protects the right to receive it."

- **The First Amendment prohibits the restriction of access to information on the basis of viewpoint or topic.** *"The State may not, consistently with the spirit of the First Amendment, contract the spectrum of available knowledge."* *Griswold v. Connecticut*, 381 U.S. 479, 482, (1965).
- There are FIVE (5) types of speech NOT protected by the First Amendment: **Defamation, Fighting Words, Incitement, True Threats, and Obscenity.** (For more information, see pgs. 2-6 of [Book Challenges, Censorship, and Michigan Public Libraries](#)).
- Obscenity is not a label that is based on an individual or group opinion informed by personal beliefs. **Obscenity is a label applied to information by a court of law using a specific set of criteria.** *Miller v. California*, 413 US 15
- **Pornography is not the same as obscenity.** Obscenity is illegal under federal law, [18 USC 1465](#). If a library can purchase a book or material in the legal mainstream marketplace (via a publisher or Amazon, for example), it is presumably not obscene – even if they depict sexual themes.

- **Pornography that is not obscene is protected under the First Amendment** (Miller v. California) “Sexual expression which is indecent but not obscene is protected by the First Amendment.” Sable Comm. Of Calif. V. FCC, (1989).
- Individual states may impose restrictions on the exposure of children to materials that contain sexual themes. **Michigan’s law explicitly exempts Library staff and teachers from prosecution for this, MCL 722.676.** This exemption is evidence that the state considers public libraries not responsible for supervising minors’ choices of reading material. These laws are also not intended for age-appropriate materials that depict controversial themes.
- Michigan public libraries are required to implement mechanisms such as filtering software or privacy screens to limit minors’ exposure to explicit sexual content via the Internet while still permitting adults to have access to such content if requested, MCL 397.606
- **Uphold your Oath. Municipal officials – INCLUDING library trustees, take oaths of office.** Michigan’s constitutionally prescribed oath pledges that the trustee will support both the Michigan and the US Constitutions. The text of this oath, listed in Art. XI, Section 1 is:

*“All officers, legislative, executive, and judicial, before entering upon the duties of their respective offices, shall take and subscribe the following oath or affirmation: I do solemnly swear (or affirm) that **I will support the Constitution of the United States and the constitution of this state**, and that I will faithfully discharge the duties of the office of according to the best of my ability.”*
- **Board members have no power or authority to act unilaterally.** Library board powers and authority are authorized and granted by the legislature to the board as a **WHOLE** entity- NOT to individual board members. Board members acting individually are acting outside the scope of their authority See, OAG, 1977–1978, No 5286, p 403, 404 (March 31, 1978) (City council members acting individually have no authority to conduct city business), County of Saginaw v Kent, 209 Mich 160, 167, (individual county board member cannot bind the county by their acts).
- **Members of a governing board have a ‘Fiduciary Duty’ to always act in the best interests of the library-** NOT the bests interests of a personal agenda, political view, religious view, or local municipal government view. **Board members who use their decisions to impose personal, religious, political, or other beliefs onto library users are not acting in the best interests of the library as an entity.** The library belongs to and serves an entire **COMMUNITY** and trustees are in place to maintain and protect the library **for the entire community** - not just the groups and demographics board members identify with. This is particularly true in matters where Library assets or funds are affected (or where actions could invite a lawsuit).
- **No Community is Homogenous.** The 2020 census has illustrated that the United States is more diverse in almost every metric. Michigan reflects this trend. Approximately 7% of Michigan’s population is LGBTQ+. The likelihood that the board (or library staff) alone fully represent every segment of their community is increasingly unlikely. This means that, in order to fulfill its mission and purpose and its responsibility as a resource for the exercise of the constitutional right to information (including information on controversial and uncomfortable topics), a public library may not restrict its collection

only to items deemed “appropriate” by a few based on the personal viewpoints, religion, politics and morals of those few.

- **70% of the American public are against limits or bans on library materials.** Another poll suggests that a minority of people are the ones likely to initiate complaints and censorship behavior.
- **At no time should a board member (while representing themselves as a board member or while on duty as a board member) participate in or advocate for the illegal removal of materials, programs, items, etc., from the library.** This action is not only a likely constitutional violation, but a violation of their oath of office, an arguable breach of fiduciary duty and an arguable misuse of library assets and money (irresponsibly discarding useable materials paid for by library funds). Challenges to Materials and Programs: The Role of Library Trustees & Board Members (3/31/22)
- Trustees’ failure to uphold their oath, protect constitutional rights, comply with their fiduciary duty, and adhere to the laws and regulations applicable to Michigan libraries and government organizations could result in hefty fines and expensive lawsuits for a library. **Lawsuits can and are happening:** Texas public library board in Llano County is sued over book bans | The Texas Tribune
- **Only parents have the responsibility and the right to dictate what their children can or cannot read/view/check out of the library.** Public libraries do not have the same legal responsibilities or duties towards children as schools do. Public libraries are NOT “in Loco Parentis” like public schools are.
- **A public library is not a childcare facility. It is not a school.** It is a government service in a public building. For example, the Post Office expects parents to monitor their children, and so does the public library.
- **Public library trustees, like any public official (even a school board) have no authority or right to assert their personal viewpoints and beliefs as the preferred or designated beliefs of an entire community.** The public library, as an entity uniquely situated to facilitate people’s exercise of their First Amendment right to information, has a responsibility and a duty to nurture a collection that represents a variety of beliefs and viewpoints.

“If there is any fixed star in our constitutional constellation, it is that no official, high or petty, can prescribe what shall be orthodox in politics, nationalism, religion, or other matters of opinion If there are any circumstances which permit an exception, they do not now occur to us.” West Virginia Board of Education v. Barnette, 319 U.S., at 642, quoted by: Bd. of Educ., Island Trees Union Free Sch. Dist. No. 26 v. Pico, 457 U.S. 853, (1982).
- **Know your library’s Collection Development Policy.** Collection Development Policies define a library’s design for its collections and is a library’s template for how they purchase items for the community to borrow and utilize.

-
- **Know your library's Materials Reconsideration Policy** that describes the procedure and criteria for removing material from the collection.
 - **Know your library's Patron Behavior Policy** which addresses problematic patron behavior – including “First Amendment” issues that are really behavior issues (viewing or reading pornography is protected by the First Amendment- engaging in inappropriate behavior or lewd actions while viewing pornography is not protected). Behavior policies should include robust consequences and an appeals process.
 - **Know your library's Public Relations, Crisis Communication, or Media Contact Policies**. These policies will determine which library employee or official is authorized to be an official spokesperson for the library in the event of a public incident or crisis.

RESOURCES

[Pornography & Obscenity, by David L. Hudson Jr., First Amendment Center, Updated July 2009](#)

[Libraries and Intellectual Freedom, The First Amendment Encyclopedia, The Free Speech Center, Middle Tennessee State University visited 5/20/2022](#)

[CBS News Poll – Big Majorities Reject Book Bans, February 2022](#)

[Handling Materials Reconsideration, Challenges and Censorship, A Checklist, Library of Michigan, 2020](#)

[Book Challenges, Censorship, and Michigan Public Libraries, Library of Michigan, December 2021](#)

[Terms and Definitions Related to Intellectual Freedom and Censorship United for Libraries, February 2022](#)

[Materials Challenges – Key Library Policies to Review and Revise, United for Libraries, February 2022](#)

Clare Membiela, MLS JD
Library Law Consultant
Library of Michigan

5/2022

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Luther Area Public Library
2022-2023 Budget

A	B	C	D	E	F	G	H	I	J	T
	Luther Area Public Library 2022-2023 Budget	Original 2022-2023	Amended 2022-2023	April	May	June	July	August	September	Actual Total
1	General Fund									
2	Receipts									
3	1 Library Millage	\$ 54,000.00								
4	2 Local Government Support	\$ 2,500.00								
5	3 Penal Fines	\$ 18,000.00								
6	4 State Aid	\$ 2,500.00								
7	5 Plat Book Sales	\$ 400.00		\$ 1,929.46						\$ 1,929.46
8	6 Shoreline Yellow Bags	\$ 3,000.00		\$ 105.00	\$ 60.00					\$ 60.00
9	7 IRWS Blue Bags	\$ 10,000.00		\$ 722.50	\$ 492.50					\$ 168.00
10	8 Copies, Fines, Faxes & Sales	\$ 1,500.00		\$ 96.00	\$ 117.50					\$ 1,215.00
11	9 Donations	\$ 2,000.00		\$ 8.75	\$ 17.91					\$ 26.66
12	10 Interest/Checking & CD	\$ 200.00		\$ 6.86	\$ 6.74					\$ 13.60
13	11 Miscellaneous Fundraising	\$ 750.00		\$ 21.00	\$ 36.00					\$ 57.00
14	12 Grants/Endowment	\$ 3,000.00								
15	13 Checking/Fund Balance	\$ 7,000.00								
16	Total Receipts	\$ 104,850.00	\$ -	\$ 2,889.57	\$ 793.65	\$ -	\$ -	\$ -	\$ -	\$ 3,683.22
17	Expenditures									
18	1 IRS Employer (Escrow)			\$ (297.79)	\$ (207.59)					\$ (505.38)
19	2 IRS Paid	\$ 7,000.00		\$ 1,143.53						\$ 1,143.53
20	3 Wages	\$ 34,000.00		\$ 3,892.50	\$ 2,713.50					\$ 6,606.00
21	4 UIA/Workers Comp.	\$ 400.00		\$ 4.00						\$ 4.00
22	5 Books & Movies	\$ 6,000.00		\$ 2,227.41						\$ 2,227.41
23	6 Supplies Exp.	\$ 1,000.00			\$ 127.11					\$ 127.11
24	7 Auditor	\$ 6,000.00								
25	8 Utilities	\$ 5,000.00		\$ 577.69	\$ 141.49					\$ 719.18
26	9 Building Insurance	\$ 1,500.00								
27	10 Education/Travel	\$ 1,000.00								
28	11 Equipment/Software/Biblionix	\$ 6,000.00			\$ 228.00					\$ 228.00
29	12 Office Exp.	\$ 4,500.00		\$ 705.37	\$ 12.76					\$ 718.13
30	13 IRWS Blue Bags	\$ 10,000.00		\$ -	\$ 460.00					\$ 460.00
31	14 Shoreline Yellow Bags	\$ 3,000.00		\$ 831.25						\$ 831.25
32	15 Plat Books	\$ 600.00								
33	16 Building Maintenance	\$ 6,000.00		\$ 57.87	\$ 88.60					\$ 146.47
34	17 Internet/Phone/E-Rates	\$ 5,000.00		\$ 149.14	\$ 205.94					\$ 355.08
35	18 Mid Michigan Library League/Dues	\$ 2,500.00		\$ -	\$ 964.73					\$ 964.73
36	19 Grant Expenditures	\$ 3,000.00		\$ 1,050.45	\$ 6.30					\$ 1,056.75
37	20 Programming/Misc	\$ 2,000.00		\$ 171.33	\$ 66.99					\$ 238.32
38	Total Expenditures	\$ 104,500.00	\$ -	\$ 10,512.75	\$ 4,907.83	\$ -	\$ -	\$ -	\$ -	\$ 15,320.58
39	Beginning Checking Balance			\$ 167,041.99	\$ 159,418.81	\$ 155,404.63	\$ 155,404.63	\$ 155,404.63	\$ 155,404.63	\$ 155,404.63
40	Ending Checking Balance			\$ 159,418.81	\$ 155,404.63	\$ 155,404.63	\$ 155,404.63	\$ 155,404.63	\$ 155,404.63	\$ 155,404.63
41	Transfer In/Out CD									
42	CD Balance			\$ 34,672.83	\$ 34,672.83					
43	Total Ending Balance			\$ 194,091.64	\$ 190,077.46	\$ 155,404.63	\$ 155,404.63	\$ 155,404.63	\$ 155,404.63	\$ 155,404.63